

Saving your FAFSA Submission Summary as a PDF & uploading it to your CollegeReady app

STEP 1:

Once your FAFSA has been processed, you will receive an email directing you to your FAFSA Submission Summary. Click the link provided.

Can't find the email? Just log into your FAFSA account.

STEP 2:	When you log into your FAFSA	Federal Student Aid	Q •3
account you' If "drafted" or those words, complete FA	II look for "FAFSA Form 2022_" "submitted" appears beneath your FAFSA isn't ready. You must FSA before moving on to Step 3.	My Aid	Quick Links FAFSA Form Master Promissory Note (MPK) Annual Student Laan Acknowledgemen Entrance Counseling Student Aid Report (SAR) PLUS Loan for Parent and Graduate Sto
When you se complete the	e "Processed" you can e next steps! Click the link:	My Activity FAFSA Form 2025-26 Processol Submitted: 120002003 View All Activity >	My Info My Aid My Documents
STEP 3:	On the next page, scroll down find and click on the FAFSA Submission S button	FAFEA" Form Processed Innovation Advents Jose Comparisations of Total TASA® form has been process recommend downlassing a supprof your completion of process. Neur FAFEA Submission Summary is readed four FAFEA Submission Summary is readed for FAFEA Submission Summary is readed under aid and line your analysis to develop under aid and line your analysis to develop under aid and line your analysis to develop under aid. Submission Summary	el varmenhábr tite galaxisa to keep for your

STEP 4: This will open your FAFSA Submisson Summary.

You need to do two things here:	FAFSA FORM 2024-25 FAFSA Submission Summary	t This Page
 Scroll down and find your "Student Aid Index" 	Student Application Received Application Processed Data Release Number ⑦ Viewing: Submission Eligibility Overview FAFSA Form Answers School Information I Next Steps	un . (?)
Right-click to copy the number or memorize it. You'll need to enter it on your CollegeReady	Your Student Aid Index (SAI) Your SAI is a number used by your school to determine your federal student aid eligibility and to build your financial aid offer This may be a negative pumber. Entor it exactly as	
app exactly as it appears on this page.	number. Enter it exactly as it appears here!	

2. At the very top, click "Print This Page" 💳

STEP 4: Your computer will open the Print menu. Total 3 sheets of paper 10 car Print Cancel Click "Change" and select "Save as PDF" or "Adobe PDF" to save it as a PDF.

When your computer prompts you to save the file, name it something simple and choose a place to save it. Click "Save."



STEP 5: Head back to your CollegeReady application.

On your General Application (Part 1 of your app), paste or type your Student Aid Index (SAI) exactly as it appears on your FAFSA Submission Summary.

Answer all the required questions, then click "Finish and Submit"

If you are eligible to apply for our scholarships, you will be STFP 6: automatically directed to the Graduating High School Student application (Part 2 of your app).

Find the "FAFSA INFORMATION" section, enter your SAI, and upload your FAFSA Submission Summary.

- · Click "Add a New File" and then 'Browse' to find the PDF that you saved.
- · When prompted, name your document something like 'FAFSA' or 'Summary.'
- · Click "Save and Keep Editing" at the bottom of the page.
- When the screen refreshes, scroll down to the FAFSA question and click "View" to test your document. If it appears, your document was successfully uploaded!