

Saving your Student Aid Report as a PDF & uploading it to your CollegeReady app:

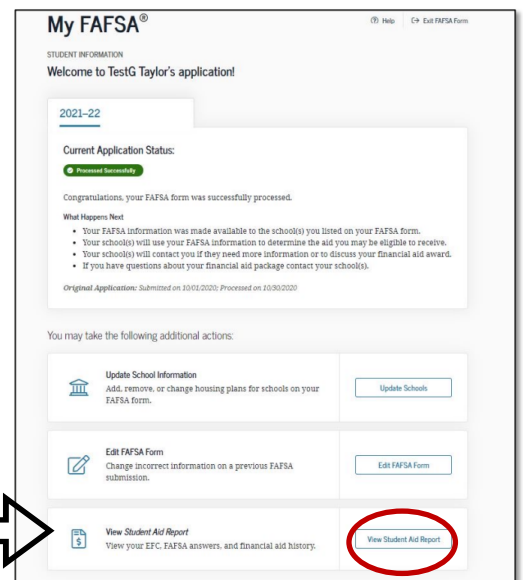
STEP 1:

Log into your FAFSA account.

STEP 2:

You will be directed to your "My FAFSA" page.

Click the tab for the upcoming school year - at the bottom of that page click on "View Student Aid Report"



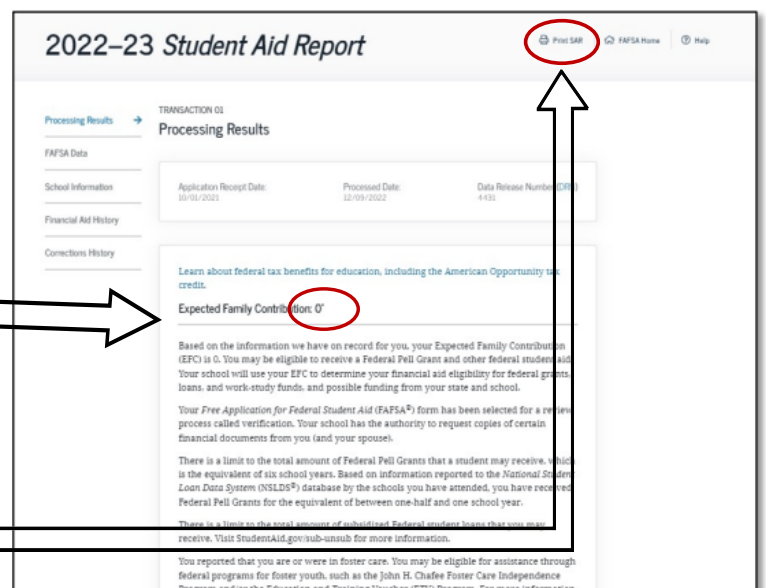
STEP 3:

This opens your Student Aid Report. You need to do 2 things on this page.

#1: Find the number next to "Expected Family Contribution". This is your EFC.

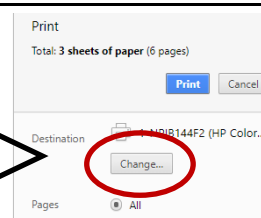
Right-click to copy that number to your clipboard or memorize it. You'll need to enter it on your CollegeReady app.

#2: At the very top of the page, click "Print SAR"



STEP 4:

Your computer should now open the Print menu. Click "Change"

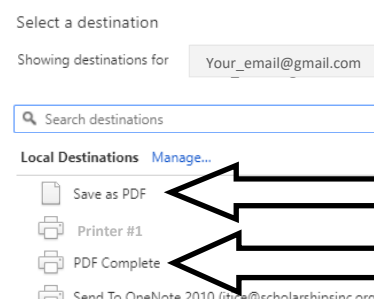


STEP 5:

Choose "Save as PDF" or "Adobe PDF" to save your file as a PDF.

When your computer prompts you to save the file, name it something simple and save it somewhere easy to find like Google Drive or on your Desktop.

Click "Save."



Either of these should work!

STEP 6:

Head back into your CollegeReady application.

On your General Application (Part 1 of your app), paste or type in your EFC (all the digits, please!). Answer all the required questions, then click "Finish and Submit"

STEP 7:

Depending on the answers in your General Application, you may be eligible to apply for our scholarships. If you are, fill out the Graduating High School Student application (Part 2 of your app).

Find the "FAFSA INFORMATION" section, enter your EFC, and upload your Student Aid Report:

- Click "Add a New File" and then "Browse" to find the PDF that you saved.
- When asked, name your document something easy, like SAR or FAFSA.
- Click "Save and Keep Editing" at the bottom of the page.
- Scroll back down to the FAFSA question and click "View" to test your document—if it appears, your SAR was successfully uploaded!