

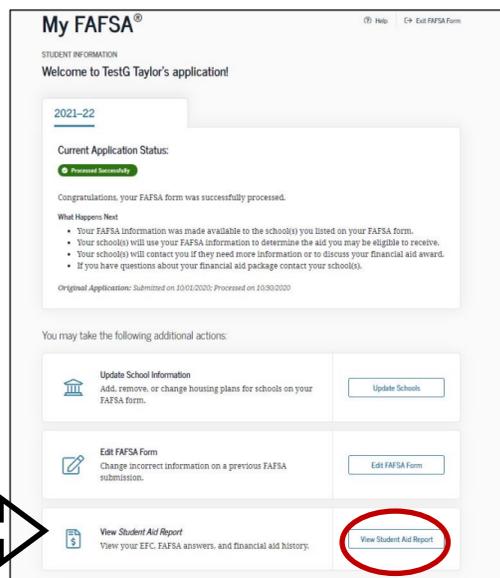
## STEP 1:

Log into your FAFSA account.

## STEP 2:

You will be directed to your "My FAFSA" page.

Click the tab for the upcoming school year - at the bottom of that page click on "View Student Aid Report"



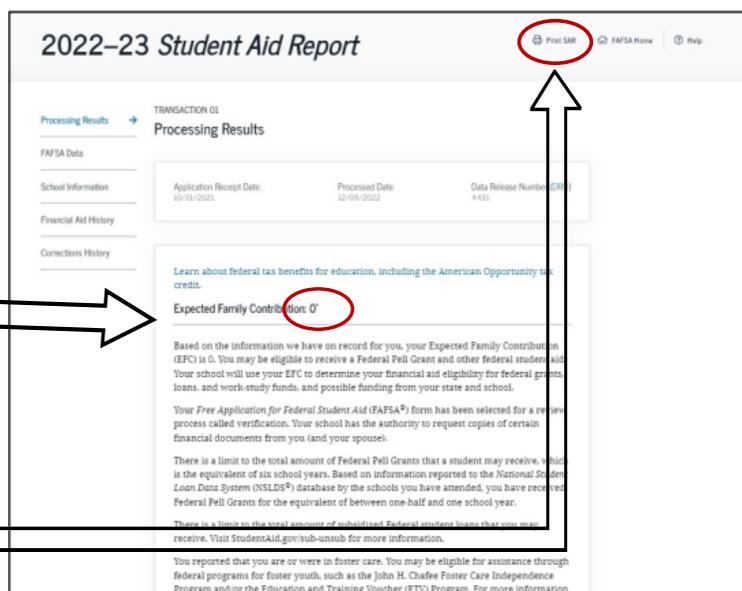
## STEP 3:

This opens your Student Aid Report. You need to do 2 things on this page.

#1: Find the number next to "Expected Family Contribution". This is your EFC.

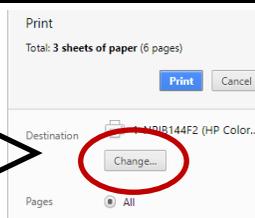
Right-click to copy that number to your clipboard or memorize it. You'll need to enter it on your CollegeReady app.

#2: At the very top of the page, click "Print SAR"



## STEP 4:

Your computer should now open the Print menu. Click "Change"

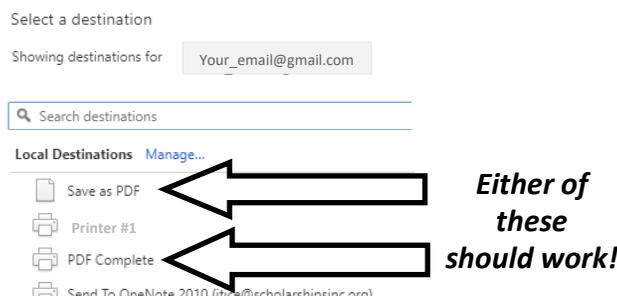


## STEP 5:

Choose "Save as PDF" or "Adobe PDF" to save your file as a PDF.

When your computer prompts you to save the file, name it something simple and save it somewhere easy to find like Google Drive or on your Desktop.

Click "Save."



## STEP 6:

Head back into your CollegeReady application.

On your General Application (Part 1 of your app), paste or type in your EFC (all the digits, please!). Answer all the required questions, then click "Finish and Submit"

## STEP 7:

Depending on the answers in your General Application, you may be eligible to apply for our scholarships. If you are, fill out the Graduating High School Student application (Part 2 of your app).

Find the "FAFSA INFORMATION" section, enter your EFC, and upload your Student Aid Report:

- Click "Add a New File" and then "Browse" to find the PDF that you saved.
- When asked, name your document something easy, like SAR or FAFSA.
- Click "Save and Keep Editing" at the bottom of the page.
- Scroll back down to the FAFSA question and click "View" to test your document—if it appears, your SAR was successfully uploaded!